



Charlotte County

COMMUNITY HEALTH IMPROVEMENT PLAN
ANNUAL PROGRESS REPORT

2019

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Governor

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Office of Strategic Planning and Communications

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Introduction

This report serves as the annual update for the 2019-2020 Charlotte County Community Health Improvement Plan (CHIP). All of the activities of the Florida Department of Health in Charlotte County and its partner agencies for the 2019 CHIP year are included in this report. This document also serves as a review of progress made from January 2019-December 2019 on the 2019-2020 CHIP, including but not limited to, strategies, goals, new agency partnerships, programs, and projects.

Overview of CHIP and Annual Review Meeting

The Charlotte County 2019-2020 CHIP plan is based off of the 2015 Charlotte County Community Health Assessment (CHA). Using updated secondary data, the Healthy Charlotte Steering Committee members met in 2018 to develop a new CHIP plan in anticipation of the end of all activities for the 2015-2018 CHIP. The top 5 most pressing health needs identified by the committee for Charlotte County were Diabetes, Alcohol and Substance Abuse (adults), Child Abuse, Suicide, and Adverse Childhood Experiences (ACEs). After review of the available data, committee members agreed that addressing ACEs would be the most effective way to address all the health issues listed because ACEs have been shown to be inextricably linked to a higher percentage of behavioral risk factors and to poorer health outcomes.

Implementation and assessment of the CHIP plan is monitored by the Department of Health in Charlotte County through the community collaborative, Healthy Charlotte. Overall, each strategy and objective are tracked and assessed quarterly using the “ACEs Quarterly Scorecard.” Certain strategies and objectives are monitored monthly or as needed in an excel spreadsheet. The scorecard is presented at each Healthy Charlotte Steering Committee, Task Force, and Stakeholder’s meeting. If revisions are necessary or suggested, the proposed changes are presented to the steering committee and task force members for their approval and the appropriate action is taken by the Healthy Charlotte coordinator.

Though no changes were made to the 2019-2020 CHIP, there were two major items discussed during the final committee meeting of 2019: 1) how to effectively educate the community on ACEs in regard to screenings of the film *Resilience* because of its sensitive nature, and 2) licensing: how to move forward with screenings when Healthy Charlotte does not have the license for the film.

Strategic Issue Area	Goal
Adverse Childhood Experiences (ACEs)	1. Reduce Adverse Childhood Experiences (ACEs) and their long-term health effects through the development of a peaceful, resilient, and connected community

2019 Progress and 2020 Revisions

Strategic Issue Area #1: Adverse Childhood Experiences (ACEs)

Many adult health problems have their origins in childhood. The early years of any individual's life are vital in determining the health outcomes and level of accomplishment they will have in later life. As such, the environmental and social conditions in which children grow must be made to promote the highest quality of life for them to thrive. Adverse Childhood Experiences (ACEs) are traumatic events that take place in someone's life before the age of 18 and include abuse¹, neglect², and household dysfunction³. They threaten mental and physical health because studies show that early exposure to chronic adverse childhood experiences negatively impact a child's developing brain, increase their likelihood of adopting risky health behaviors as adults, and impede their ability to maintain healthy life-long relationships. The most important form of resilience to ACEs and traumatic events is healthy parent and community buffering. Researchers found that the presence of one consistent and caring adult in a child's life was the single most impactful solution to reversing and even preventing the negative effects of ACEs in someone's life.

In Charlotte County, FL, the rate of children ages 5-11 experiencing child abuse was highest in 2015 (2,264.6) and saw a decrease in 2016 to 1,647.8 but has steadily risen since. As of 2018, the rate remains 2 times higher than the state. The county displays similar trends for children ages 5-11 experiencing sexual violence. The highest rate of 140 was in 2015 followed by a sharp decline for 2016 and 2017. Unfortunately, between 2017 and 2018, the rate has dramatically increased from 35.9 to 85.5.⁴ Furthermore, one of the primary reasons why children in Charlotte County are removed from their homes is because of parental substance or drug abuse. Although startling, these statistics point to a larger issue of generational trauma that has not been challenged through community-wide collaboration and targeted efforts. The topic of ACEs was chosen by the Charlotte County community because of its overwhelming association with negative and positive health outcomes. As one of the primary roots to our community's growing "families in chaos" challenge, effecting change on ACEs will inevitably provoke positive change in our community's overall health outcomes.

Goal 1: Reduce Adverse Childhood Experiences (ACEs) and their long-term health effects through the development of a peaceful, resilient, and connected community.

¹ The original ACEs study () categorizes abuse to include, physical, emotional, and sexual.

² The original ACEs study () categorizes neglect to include, physical and emotional.

³ The original ACEs study () categorizes household dysfunction as mental illness, incarcerated relative, mother treated violently, substance abuse, and divorce.

⁴ Rates are per 100,000 population 5-11.

Strategy 1: Educate 1,740 individuals in Charlotte County about ACEs science, creating the beginnings of a shared understanding of childhood and community adversity.

Objective 1: Develop an inventory of organizations who are using the ACEs questionnaire and/or are trauma-informed.

Objective 2: Assemble a Speaker's Bureau.

Objective 3: Develop shared messaging that describes Healthy Charlotte's vision for a trauma-informed, trauma-sensitive, and resilient community.

Objective 4: Provide ACEs science presentations to sectors of the community (both organizations and residents) that have not previously received this education (including potentially screening the documentaries Paper Tigers, Resilience, and/or Caregivers).

Key Partners/Responsible Party(ies):

Florida Department of Health in Charlotte County
Healthy Charlotte Steering Committee
Healthy Charlotte Taskforce
Early Steps
C.A.R.E.
Charlotte County Public Schools
Charlotte Behavioral Health Care
Drug Free Charlotte County
Healthy Families
SEDNET

2019 Performance							
Objective Number	Objective	Baseline	Performance	Target Value	Target Date	Trend ¹	Status ¹
1	By March 31, 2019, develop an inventory of organizations who are using the ACEs questionnaire and/or are trauma-informed.	0	1	1 inventory	March 31, 2019	▲	Completed
2	By March 31, 2019, assemble a Speaker's Bureau.	0	9	≥5 or more individuals educated on ACEs science that are willing and available to present to a variety of audiences.	March 31, 2019	▲	Completed
3	By February 28, 2019 and by March 31, 2019, develop shared messaging that describes Healthy Charlotte's vision for a trauma-informed, trauma-sensitive, and resilient community.	0	1	1 "elevator speech."	February 28, 2019	▲	Completed
			1	1 Business-card sized template that includes elevator speech and call to action.	March 31, 2019		
4	By December 31, 2019, provide ACEs science presentations to sectors of the community (both organizations and residents) that have not previously received this education (including potentially screening the documentaries Paper Tigers, Resilience, and/or Caregivers).	0	296	1,740 newly educated individuals	December 31, 2020	▲	Not on Track
2020 Revisions							
Revised objective number	Revised objective language	Revised objective baseline		Revised objective target value	Revised objective target date		
N/A	N/A	N/A		N/A	N/A		
Rationale							
N/A							

Objective 1: By March 31, 2019, develop an inventory of organizations who are using the ACEs questionnaire and/or are trauma-informed.

TARGET:	1 inventory
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Progress in 2019

The target completion date for this objective was March 31, 2019 but was met by January 17, 2019. The inventory was created using an excel spreadsheet.

Through our Healthy Charlotte steering committee meetings and various agency partnerships, we identified which agencies apply trauma-informed care practices in their operations. Community partner agencies that have signed the Healthy Charlotte Memorandum of Understanding (MOU) agree to “Understand the widespread impact of trauma...,” “create a safe environment...,” and “offer community services...” all of which are trauma-informed care practices. These agencies were also added to the inventory.

The target was to develop one inventory, however, for the remainder of the 2019-2020 CHIP, this inventory will continue to be updated as more agencies are identified.

How Targets Were Monitored

This target is monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees. This information is maintained by the Healthy Charlotte coordinator. Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Objective 2: By March 31, 2019, assemble a Speaker's Bureau.

TARGET:	≥5 or more individuals educated on ACEs science that are willing and available to present to a variety of audiences.
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Progress in 2019

This objective was met by January 2019 with well over 5 members.

After developing the speaker's bureau, we encountered a couple of obstacles: 1) the speakers needed to provide the same narrative and 2) the presentation needed to remain uniform but flexible enough to adapt to specific audience needs.

Therefore, to improve on the objective, we developed a speaker's bureau training class to be completed by each individual who wishes to become a part of the speaker's bureau. The trainings are conducted by the Health Officer at DOH-Charlotte and provide an in-depth understanding of ACEs and how to cater each presentation on ACEs to your target audience which may not always have the same needs or interests. Potential speakers will also be sent a "ACEs Key Messages" PowerPoint template which includes important key messages that each presentation should convey even if they include additional slides to tailor their presentation to their audience. This will ensure that the speaker's bureau not only sends a consistent message but that they also have the flexibility to provide a unique presentation to their style. The first training session was held on Monday, December 2, 2019.

To further improve on this objective, we will also create a speaker's packet to include supplemental information for the speaker and handouts they can distribute during a presentation to their audience.

How Targets Were Monitored

This target is monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

The speaker's bureau membership is monitored using an excel spreadsheet and member names of those who have completed the speaker's bureau training sessions are posted to the Healthy Charlotte website. The website is maintained by the Healthy Charlotte coordinator and updated, regularly.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Objective 3: By February 28, 2019 and by March 31, 2019, develop shared messaging that describes Healthy Charlotte’s vision for a trauma-informed, trauma-sensitive, and resilient community.

TARGET:	1 “elevator speech.”
TARGET:	1 Business-card sized template that includes elevator speech and call to action.

Progress in 2019

Both the elevator speech and the business-card sized template were completed by March 2019 and presented to the Healthy Charlotte Steering committee for their revision.

How Targets Were Monitored

This target was monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information was summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

These targets no longer require monitoring as they have been completed.

Objective 4: By December 31, 2020, provide ACEs science presentations to sectors of the community (both organizations and residents) that have not previously received this education (including potentially screening the documentaries Paper Tigers, Resilience, and/or Caregivers).

TARGET:	1,740 newly educated individuals
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Progress in 2019

Progress towards this objective started in January 2019. Healthy Charlotte contacted community agencies to invite them to receive an introductory presentation on ACEs. To reach the goal of having 1,740 newly educated individuals in the county by 12/31/2020, each month we should have educated on average 72.5 individuals or 870 individuals, annually. Although, the numbers continue to increase, for 2019 we educated a total of 296 individuals, representing 17% of our goal.

During each Healthy Charlotte steering committee, taskforce, or stakeholder’s meeting, members were reminded that the speaker’s bureau is looking for new venues and opportunities for education on ACEs and that they should schedule a presentation for their staff and employees if they have not already done so. In addition, taskforce members are “tasked” with seeking out community agencies that could receive a presentation throughout the year.

The biggest obstacle to completing this objective was (and continues to be) scheduling and commitment. To resolve this challenge, follow-up emails and phone calls were conducted biweekly to agencies that have not provided a response to scheduling an ACEs presentation. Additionally, the Healthy Charlotte speaker’s bureau allowed themselves to remain flexible and sensitive to agency time by being able to provide 10-15 minutes ACEs presentations (for those who can only spare a shorter amount of time) and 45mins-1hr long presentation for those agencies seeking more in-depth training for their staff. Healthy Charlotte also offers a screening of film documentaries (such as Resilience) about ACEs along with a 15-20 min Q&A by a panel which includes the DOH’s Health Officer, a mental health counselor from one of our partner agencies, the Healthy Charlotte coordinator, and a representative from the host agency, if applicable.

How Targets Were Monitored

There are several monitoring venues for this objective. To monitor the overall progress (number of newly educated individuals), the Healthy Charlotte coordinator maintains an excel spreadsheet with a table of each month (Jan-2019 – Dec-2020) and the full number count of educated individuals. This sheet is updated on a monthly basis. At each presentation or ACEs film screening provided on ACEs, participants are asked to fill out a sign-in sheet and provide their signature. This sign-in sheet is used to track the number of individuals present during the presentation/screening and later helps verify the number of individuals who were present and received the presentation.

Sign-in sheets are tracked by being scanned and added to the online SharePoint folder “Strategy -1: Educate: Sign-In Sheets.” Community agencies that have received an introductory presentation to ACEs are also tracked using an excel spreadsheet updated monthly by the Healthy Charlotte coordinator.

This information is also monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplistic purposes, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Strategy 2: Engage 10 Charlotte County residents to join the local ACEs initiative, to aid in spreading the message within their local communities.

Objective 1: Seek out Community Champions to become members of Community Connection Taskforce (e.g. recruit Champions by providing presentations with call-to-action to local moms' groups, faith-based organizations, etc.)

Objective 2: Work with local government to provide official recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day).

Objective 3: Coordinate community-wide event to celebrate identified recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day) through Community Connection Task Force.

Key Partners:

Healthy Charlotte Community Connection Taskforce

2019 Performance							
Objective Number	Objective	Baseline	Performance	Target Value	Target Date	Trend ¹	Status ¹
1	By December 31, 2019, seek out Community Champions to become members of Community Connection Taskforce (e.g. recruit Champions by providing presentations with call-to-action to local moms' groups, faith-based organizations, etc.)	0	25	10 Community Champions associated with the Community Connection Task Force.	December 31, 2019	▲	Completed
2	By September 30, 2020, work with local government to provide official recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day).	0	1	1 Proclamation.	September 30, 2020	▲	On Track
3	By September 30, 2020, coordinate community-wide event to celebrate identified recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day) through Community Connection Task Force.	0	1	1 Community-wide event.	September 30, 2020	▲	On Track
2020 Revisions							
Revised objective number	Revised objective language	Revised objective baseline		Revised objective target value	Revised objective target date		
N/A	N/A	N/A		N/A	N/A		
Rationale							
N/A							

Objective 1: By December 31, 2019, seek out Community Champions to become members of Community Connection Taskforce (e.g. recruit Champions by providing presentations with call-to-action to local moms' groups, faith-based organizations, etc.).

TARGET:	10 Community Champions associated with the Community Connection Task Force.
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Progress in 2019

The Community Connection Task Force members were recruited through community ACE presentations and community Resilience screenings. Participants who were further interested in getting involved with ACEs were invited to indicate their interest by providing their contact information on meeting sign-in sheets. Each sign-in sheet included a section for email and phone number for individuals who want to join the Task Force. This objective was completed by September 2019 with a total of 22 participants. Opportunities to join the task force continue to be provided through Healthy Charlotte meetings, community ACE presentations, and screenings.

How Targets Were Monitored

Community Connection Taskforce membership is monitored with an excel spreadsheet and member contact information (name and email) are maintained through an email distribution list (DL).

This information is also monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Objective 2: By September 30, 2020, work with local government to provide official recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day).

TARGET:	1 Proclamation.
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Progress in 2019

No action steps were taking towards this objective for 2019. The Community Connection Task Force was assembled by September 2019 but did not hold their first meeting until February 2020.

How Targets Were Monitored

This information is monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Objective 3: By September 30, 2020, coordinate community-wide event to celebrate identified recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day).

TARGET:	1 community-wide event.
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Progress in 2019

No action steps were taking towards this objective for 2019. The Community Connection Task Force was assembled by September 2019 but did not hold their first meeting until February 2020.

How Targets Were Monitored

This information is also monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Strategy 3: Activate 20 Charlotte County organizations willing to commit to integrating trauma-informed and resilience-building practices.

Objective 1: Develop a Letter of Commitment or Memorandum of Understanding (MOU) that can be shared with Charlotte County businesses.

Objective 2: Obtain Letter of Commitment or MOU from at least 20 Charlotte County organizations.

Key Partners:

Healthy Charlotte Taskforce

2019 Performance							
Objective Number	Objective	Baseline	Performance	Target Value	Target Date	Trend ¹	Status ¹
1	By June 30, 2019, develop a Letter of Commitment or Memorandum of Understanding (MOU) that can be shared with Charlotte County businesses.	0	1	1 Letter of Commitment or MOU.	June 30, 2019	▲	Completed
2	By September 30, 2020, obtain Letter of Commitment or MOU from at least 20 Charlotte County organizations.	0	14	20 organizations that have signed Letter of Commitment/MOU.	September 30, 2020	▲	On Track
2020 Revisions							
Revised objective number	Revised objective language	Revised objective baseline		Revised objective target value	Revised objective target date		
N/A	N/A	N/A		N/A	N/A		
Rationale							
N/A							

Objective 1: By June 30, 2019, develop a Letter of Commitment or Memorandum of Understanding (MOU) that can be shared with Charlotte County businesses.

TARGET:	1 Letter of Commitment or MOU.
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Progress in 2019

The Memorandum of Understanding (MOU) was drafted and presented to the Healthy Charlotte Task Force. Task Force members agreed on the final verbiage and adopted the draft as the Healthy Charlotte Memorandum of Understanding (MOU) on Adverse Childhood Experiences (ACEs).

There were no obstacles encountered during 2019 for this objective.

How Targets Were Monitored

The MOU was drafted, revised, and finalized by the target completion date. No revisions were made in 2019.

This information is also monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Objective 2: By September 30, 2020, obtain Letter of Commitment or MOU from at least 20 Charlotte County organizations.

TARGET:	20 organizations that have signed Letter of Commitment/MOU.
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Progress in 2019

Task Force members agreed that the MOU should be offered to agencies on the “Master Organization List” created by the Health Charlotte coordinator. The Task Force reviewed the list and divided it into sections which were assigned to different Task Force members. These members were designated with reaching out to each organization in their section to have them sign the MOU. The Healthy Charlotte coordinator emailed the Task Force the list so that they were aware of who they were to contact.

There were no obstacles encountered for this objective in 2019. The objective is to have 20 organizations sign the MOU by September 2020. In 2019, 14 organizations signed and submitted the MOU; therefore, we are on track to complete this objective by the target completion date.

How Targets Were Monitored

The number of agencies who have signed the MOU is tracked using an excel spreadsheet. The agencies assigned to each member of the Task Force for them to contact to sign the MOU is also tracked using an excel spreadsheet and updated, regularly as more organizations signed MOUs are received.

This information is also monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity purposes the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Strategy 4: **Celebrate** accomplishments & publicize events through social media, developing press releases, and holding events to highlight progress.

Objective 1: Maintain Healthy Charlotte Facebook page to include posting about presentations, new partner agencies, and community successes.

Objective 2: Develop press releases at least quarterly to maintain community awareness of initiative.

Key Partners:

Florida Department of Health in Charlotte County

2019 Performance							
Objective Number	Objective	Baseline	Performance	Target Value	Target Date	Trend ¹	Status ¹
1	By December 31, 2020, maintain Healthy Charlotte Facebook page to include posting about presentations, new partner agencies, and community successes	0	24	24 Posts and/or "Shares" from partner organizations' pages annually.	December 31, 2020	▲	On Track
2	By December 31, 2020, develop press releases at least quarterly to maintain community awareness of initiative.	0	2	4 press releases published annually.	December 31, 2020	▲	On Track
2020 Revisions							
Revised objective number	Revised objective language	Revised objective baseline		Revised objective target value	Revised objective target date		
N/A	N/A	N/A		N/A	N/A		
Rationale							
N/A							

Objective 1: By December 31, 2020, maintain Healthy Charlotte Facebook page to include posting about presentations, new partner agencies, and community successes.

TARGET:	24 Posts and/or “Shares” from partner organizations’ pages annually.
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Progress in 2019

Each month the Healthy Charlotte coordinator posts or shares events or information related to ACEs, trauma-informed care, resilience, or positive childhood experiences (PACE) happening locally from partner agencies or nationally. For 2019, there were a minimum of 2 posts per month equaling a minimum of 24 posts for the year. Therefore, this objective is on track and set to be completed by the target completion date.

There were no obstacles encountered for this objective in 2019.

How Targets Were Monitored

The Healthy Charlotte Facebook posts and shares are all maintained and monitored through the Healthy Charlotte Facebook page and InsightVision. Posts, shares, and events are time stamped and never deleted on the Facebook page.

This information is also monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Objective 2: By December 31, 2020, develop press releases at least quarterly to maintain community awareness of initiative.

TARGET:	(4) press releases published annually.
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Progress in 2019

For the first two quarters of 2019, we had 2 press releases on community screenings of the film *Resilience*.

There were no obstacles encountered for this objective in 2019.





How Targets Were Monitored

Press releases are printed in the newspaper, posted to the Health Charlotte website, disseminated via email, and monitored internally and updated using the DOH-Charlotte performance management system, *InsightVision*. For simplicity, the information is summarized in an excel spreadsheet scorecard and presented to the Healthy Charlotte committees.

Additionally, the Performance Management Council (PMC) directly monitors the CHIP performance measures as part of the standard quarterly PMC review meetings.

Trend and Status Descriptions

*Trend Descriptions:

-  = Data trend is upward and in the desired direction for progress
-  = Data trend is downward and in the desired direction for progress
-  = Data trend is upward and in the undesired direction for progress
-  = Data trend is downward and in the undesired direction for progress

**Status Descriptions:

- **On Track** = Objective progress is exceeding expectations or is performing as expected at this point in time
- **Not on Track** = Objective progress is below expectations at this point in time
- **Decision Required** = Objective is at risk of not completing/meeting goal. Management decision is required on mitigation/next steps.
- **Completed** = Objective has been completed or has been met and the target date has passed
- **Not Completed** = Objective has not been completed or has not been met and the target date has passed

New Objectives

Revisions

There were no revisions made to the Charlotte County 2019-2020 CHIP plan in 2019. For 2019, 11 of the 12 objectives (92%) were met or are on track to be met by their target completion date. One objective is not on track; however, members of the task force and steering committee are committed to new strategies, opportunities, and community partnerships to realign the objective by the completion date.

Accomplishments

Goal	Objective	Accomplishment
Reduce Adverse Childhood Experiences (ACEs) and their long-term health effects through the development of a peaceful, resilient, and connected community.	Seek out 10 Community Champions to become members of the Community Connection Task Force (e.g. recruit Champions by providing presentations with call-to-action to local moms' groups, faith-based organizations, etc.)	For 2019, 22 community members joined the Community Connection Task Force.
Why This Accomplishment is Important for Our Community		
<p>Adverse Childhood Experiences (ACEs) are not temporary traumatic events which come and go. Research has well established the long-term social and health effects that ACEs have on human development and overall quality of life. When a community is able to mobilize its members, there is a greater opportunity to effect change at a grassroots level. The Community Connection Task Force is vital to building community-wide awareness on ACEs and provoking community mobilization. Because we were able to more than double our initial goal of members within the first year, the Task Force will be able to have a greater impact in the community by reaching more residents in the year to come.</p>		
Goal	Objective	Accomplishment
Reduce Adverse Childhood Experiences (ACEs) and their long-term health effects through the development of a peaceful, resilient, and connected community.	Obtain Letter of Commitment or MOU from at least 20 Charlotte County organizations.	In 2019 alone, 14 organizations, including the county school system signed the MOU.
Why This Accomplishment is Important for Our Community		
<p>This accomplishment is extremely important to Charlotte County because we will only be able to effectively address ACEs through strong community partnerships where agencies pool their strengths and expertise to establish a trauma-informed county. The significance of this accomplishment is seen in the number of agencies that have signed the MOU as well as in their quality; agencies essential to our efforts to reduce ACEs have offered their cooperation and have committed themselves to becoming trauma-informed. Through a collective effort, reducing ACEs in Charlotte County will lead to improved health outcomes for generations to come.</p>		

Conclusion

The 2019-2020 Charlotte County CHIP provides a foundational framework to our continued efforts in reducing Adverse Childhood Experiences (ACEs). This foundation is centered on increasing public education and awareness, while also laying the groundwork for strong community partnerships and sustainable strategies in the years to come.

For the 2019 review, no revisions were made to the CHIP. We are either on track or have completed 92% of our objectives and will continue to monitor each strategy and its respective objectives through the ACEs quarterly scorecard and InsightVision. The steering committee and task force will continue to monitor and assess progress on the CHIP during their quarterly meetings and we will conduct annual reviews and revisions based on input from partners. We will also continue to provide CHIP annual reports by February each year.

Through continued partnership with local agencies, we will reduce ACEs and build a resilient, connected community which fulfills its vision that “Charlotte County will be a vibrant, resilient community where all will be active, safe, and prosperous.”

Appendices

Appendix A: Annual CHIP Review Meeting Agenda



Agenda – Steering Committee		
Date: November 7 th , 2019		
Time: 9:00 a.m. – 11:00 a.m.		
Location: Florida Department of Health in Charlotte County, 1100 Loveland Blvd, Port Charlotte		
Time	Item	Lead
10:00AM-10:05AM	Welcome / Introductions	Colleen Turner, Steering Committee Chair
10:05AM-10:10AM	Coordinator Update (New PIO) Review Meeting Minutes	Rebecca Francois
10:10AM -11:30AM	Quarterly Report / CHIP Annual Review: <ul style="list-style-type: none"> • Review ACEs Score Card • Review Community Feedback • Resilience Screenings for 2019/2020 <ul style="list-style-type: none"> - Licensing ACE Presentations: <ul style="list-style-type: none"> • Recruitment of Speakers' Bureau Participants • Speakers' Bureau Orientation • Discuss and Assign Upcoming ACEs Presentations Community Connection Task Force <ul style="list-style-type: none"> • Agencies/Organizations for Presentation/Resilience Screenings • Create Task Force for Strategy 4 (Celebratory Event/Proclamation) • Brainstorm MOU Participation 	Colleen Turner / Rebecca Francois
11:30AM -11:40AM	Next Steps <ul style="list-style-type: none"> • Licensing Contributors <ul style="list-style-type: none"> - Cash Collection? United Way? - Purchase Date? 	Colleen Turner / Rebecca Francois




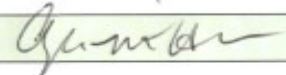
	<ul style="list-style-type: none"> • Individuals Present who have seen Resilience? • Set date for Healthy Charlotte Resilience Viewing • Set Strategy 4 Task Force Meeting Dates • Proclamation Draft • Celebratory Event – TOP 5 • Community Connection Task Force Meeting Dates/Duties 	
11:40AM -11:45AM	CHNA Status/Survey is LIVE! <ul style="list-style-type: none"> • Forces of Change Results • Paper Surveys Available • Library Volunteers 	Rebecca Francois
11:45AM -11:50AM	Prioritization Meeting 12/12/2019!	Rebecca Francois
11:50AM -11:55AM	Final Questions/Clarifications	Colleen Turner / Rebecca Francois
11:55AM -11:57AM	Standing Meeting Date & Time	Colleen Turner / Rebecca Francois
11:57AM -12:00PM	Adjournment	Colleen Turner
Next meeting: TBD		

Mission: To identify community health assets and issues in Charlotte County, set actionable strategies for priority health objectives, and monitor progress toward those objectives.

Purpose: To improve quality of life for all Charlotte County residents.

Vision: Our vision for a healthy Charlotte County is a safe, equitable and vibrant community in which people feel empowered to seek and obtain opportunities and services to achieve and maintain a high quality of life.

Appendix B: Annual CHIP Review Meeting Sign-in Sheet

		Healthy Charlotte Steering Committee Meeting Thursday, November 7, 2019 Florida Department of Health in Charlotte County		
Last Name	First Name	Organization	Email	Signature
Babcock	Monica	Charlotte County Public Schools	monica.babcock@yourcharlotteschools.net	
Cooper	Magi	Healthy Start	mcooper@cchsfl.org	
Currier	Sandi	Charlotte County Public Schools	sandi.currier@yourcharlotteschools.net	
Dorler	Lynn	Boys and Girls Club of Charlotte County	ldorler@bgcofcc.org	
Eastman	Elena	Florida Department of Health in Charlotte County	elena.eastman@flhealth.gov	
Ellner	Abbey	Florida Department of Health in Charlotte County	abbey.ellner@flhealth.gov	
Francois	Rebecca	Florida Department of Health in Charlotte County	Rebecca.Francois@flhealth.gov	
Haddock	Ellison	Community Member	uspsmailman4god2@yahoo.com	
Hall	Chris	C.A.R.E.	chris.hall@carefl.org	
Hawley	William	Fawcett Memorial Hospital	Bill.Hawley@hcahealthcare.com	
Hemmert	Brian	Health Planning Council of Southwest Florida	brianhemmert@hpcswf.com	
Henderson	Jocene	Charlotte County Public Schools	jocey.henderson@charlottecountyfl.gov	
Hogan	Angela	Gulf Coast Partnership	angela.hogan@gulfcoastpartnership.org	
Hoy	Sandy	WellCare	sandy.hoy@wellcare.com	
King	Melissa	Gulfcoast South AHEC	mking@health.usf.edu	



Healthy Charlotte Steering Committee Meeting
 Thursday, November 7, 2019
 Florida Department of Health in Charlotte County

Last Name	First Name	Organization	Email	Signature
Lapek	Jessie	Pregnancy Solutions	jessie@pregnancysolutions.org	
Leutwyler	Lori	Charlotte County Public Schools	lori.leutwyler@yourcharlotteschools.net	
Levine	Marissa	USF	mjlevine@health.usf.edu	
Maher	Ashley	Charlotte Community Foundation	Ashley Maher (amaher@charlottecfc.org)	
Matthiessen	Angie	United Way of Charlotte County	director@unitedwayccfl.org	
Peet	Geurt	Habitat for Humanity	mike@charlottecountyhfh.org	
Pepe	Joseph	Florida Department of Health in Charlotte County	joseph.pepe@flhealth.gov	
Phillips	Stephane	Charlotte County Government	Stephane.Phillips@charlottecountyfl.gov	
Pitt	Meranda	Florida Department of Health in Charlotte County	Meranda.Pitt@flhealth.gov	
Ramseyer	Diane	Charlotte County Public Schools	diane.ramseyer@yourcharlotteschools.net	
Ricciardi	Jessica	Charlotte County Sheriff's Office	jessica.ricciardi@ccso.org	
Richards	Fred	Goodwill of Southwest Florida	fredrichards@goodwillswfl.org	
Roberts	Suzanne	Virginia B. Andes	sroberts@volunteercare.org	
Rosado-Merced	Xenia	Gulfcoast South AHEC	xrosadom@health.usf.edu	
Salazar	Chrissie	Drug Free Punta Gorda	chrissie.salazar@yourcharlotteschools.net	
Schlichte	Cheryl	Healthy Lee	cheryl.schlichte@leehealth.org	



Healthy Charlotte Steering Committee Meeting
 Thursday, November 7, 2019
 Florida Department of Health in Charlotte County

Last Name	First Name	Organization	Email	Signature
Sexton	Jennifer	Healthy Charlotte Speaker's Bureau	mrsjssexton@yahoo.com	
Silva	Wendy	CARE	wendy.silva@carefl.org	
Stanley	Sarah	Charlotte Behavioral Health Care	sstanley@cbhcfi.org	
Stickley	Lynne	Charlotte County Government	lynne.stickley@charlottecountyfl.gov	<i>Lynne Stickley</i>
Turner	Colleen	Charlotte County Human Services	colleen.turner@charlottecountyfl.gov	<i>Colleen Turner</i>
Turney	Melissa	CCSO	MTurney@ccso.org	<i>Melissa Turney</i>
Tvaroch	Kay	Englewood Community Coalition	kay@ccenglewood.com	<i>Kay Tvaroch</i>
Velezmoro	Rodrigo	Veteran Affairs	Rodrigo.Velezmoro2@va.gov	
Vertich	Vicki	Bayfront Health	Vicki.Vertich@bayfronthealth.com	<i>Vicki Vertich</i>
Vogel	Amy	American Foundation for Suicide Prevention (AFSP)	amy.vogel@gmail.com	
Woodward	Sharon	Pregnancy Solutions	sharon@pregnancysolutions.org	
Wynn	Gina	Charlotte Behavioral Health Care	gwynn@cbhcfi.org	
	Elisa Niles	SWFCC	elisaniiles@swfca.net	<i>Elisa Niles</i>
	Danielle Bishop	Southwest FL Counseling Center	daniellebishop@swfca.net	<i>DBishop</i>



Healthy Charlotte Steering Committee Meeting
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Last Name	First Name	Organization	Email	Signature
Wolff	Chris	MIOAA	C.H.Wolff53@gmail.com	
BARGER	KIM	Early Steps	KIMBARGER@HPCSWF.COM	
Cooper	Julia	HPCSWF	julia.cooper@HPCSWF.com	
Kearley	Angie	FHC	akearley@hcnetwork.org	

Appendix C: Annual CHIP Review Meeting Minutes

Healthy Charlotte County
Steering Committee Meeting
November 7, 2019 9:00 AM – 11:00 AM
1100 Loveland Blvd, Port Charlotte



Meeting Minutes

Attendees:

Name	Organization	Name	Organization
Barger, Kim	<i>Early Steps</i>	Matthiessen, Angie	<i>United Way of Charlotte County</i>
Bishop, Danielle	<i>Southwest Florida Counseling Center</i>	Pepe, Joseph	<i>Health Officer of DOH-Charlotte</i>
Cooper, Julia	<i>Health Planning Council of SWFL</i>	Niles, Elisa	<i>Southwest Florida Counseling Center</i>
Dorler, Lynn	<i>Boys & Girls Club of Charlotte County</i>	Phillips, Shephanee	<i>Charlotte County Government</i>
Francois, Rebecca	<i>DOH-Charlotte</i>	Ramseyer, Diane	<i>Charlotte County Public Schools</i>
Hall, Chris	<i>C.A.R.E.</i>	Stickley, Lynne	<i>Charlotte County Government</i>
Hawley, William	<i>Fawcett Memorial Hospital</i>	Turner, Colleen	<i>Charlotte County Human Services</i>
Hemmert, Brian	<i>Health Planning Council of SWFL</i>	Turney, Melissa	<i>Charlotte County Sheriff's Office</i>
Hogan, Angela	<i>Gulf Coast Partnership</i>	Tvaroch, Kay	<i>Englewood Community Coalition</i>
Kearley, Angela	<i>Florida Health Center</i>	Vertich, Vicki	<i>Bayfront Health</i>
King, Melissa	<i>Gulfcoast South AHEC</i>	Wolf, Chris	<i>Military Officers Association of America</i>
Maher, Ashley	<i>Charlotte Community Foundation</i>		

Welcome and Introductions	Chairwoman, Colleen Turner called the meeting to order at 9:00 AM. Introductions were made around the room. Mrs. Turner explained why a steering committee meeting was called including speaker's bureau and taskforce members. She introduced Mandy Pitt (new PIO) and Rebecca Francois (new CHIP/CHA coordinator).
Coordinator Update	Rebecca Francois made her introductions and explained that the quarterly meeting was supposed to be scheduled for the beginning of October, however, the previous Healthy Charlotte coordinator canceled the meeting to allow all members to be available for the Forces of Change (FOC) exercise by the Health Planning Council (HPC) on 10/11/19.
Review Meeting Minutes	Miss. Francois presented the minutes from the July 2019 Steering Committee Meeting. No changes were recommended. Minutes were approved.
Quarterly Report / Scorecard	Miss. Francois presented the ACE's Quarter 3 Scorecard. Items were discussed one-by-one. She noted that we are in the red on <i>Strategy 1: Educate</i> because we are not averaging enough community presentations to meet our goal of educating 1,740 Charlotte County residents on ACEs by December 2020. Miss. Francois explained



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Meeting Minutes

	<p>that the Healthy Charlotte Speaker’s Bureau is not up-to-date, and that Healthy Charlotte needs more speakers to do introductory presentations to ACEs in the community.</p> <p>She also noted that we are, however, on track for reaching our goal of the number of agencies in Charlotte County that sign a Memorandum of Understanding (MOU) because we have 11 out of our goal of 20.</p> <p>Because this CHIP has only been in effect for 11 months, no changes to strategies or objectives were suggested by Healthy Charlotte members.</p> <p>Miss. Francois explained that all members of the Speaker’s Bureau must now incorporate the following verbiage in all presentation screenings in which they are involved for ACEs:</p> <p style="text-align: center;"><i>“The content of this discussion may contain topics that can be disturbing to some as it discusses various forms of abuse, neglect, and household challenges that some face.</i></p> <p style="text-align: center;"><i>We greatly appreciate your participation in this event, however, we certainly understand if you choose to not attend and support these efforts in other ways.”</i></p> <p>Brian Hemmert suggested using business card sized notices during the Resilience screenings so individuals who may not feel comfortable seeking help during the screenings may have the appropriate contact information to seek help once they leave a screening.</p> <p>Colleen Turner provided the group with clarification on ACEs and how it is vital to Charlotte County given that we are the 2nd oldest county in the nation and Florida, but we also have one of the highest rates of child abuse in Florida. Unfortunately, our Department of Children and Families also has the highest employee turnover rate in both the nation and the state of Florida.</p> <p>Mrs. Turner began discussions on Resilience screenings and our need for more available mental health counselors and the need for our own license to screen the film. Dr. Joseph Pepe explained that because he just became the official Health Officer for the Department of Health in Charlotte county, DOH-Charlotte can now use his license of the film for viewings.</p>
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Meeting Minutes

	<p>Many individuals expressed concerns about not being properly equipped. Dr. Joseph Pepe agreed to provide a training on ACEs along with a screening of the film Resilience to new Speaker’s Bureau members so they can be better educated and equipped to provide ACE presentations.</p> <p>Angela Hogan asked how ACEs can be presented to the different population groups that each agency represents or interacts with daily. Mrs. Turner explained that each ACE presentation requires that the presenter consider the audience they will be presenting to and tailor their presentation, accordingly.</p> <p>Discussion moved on to the Community Health Needs Assessment (CHNA) Survey and the Prioritization meeting set for December 12th, 2019 at 9:00AM at DOH-Charlotte. Mrs. Turner explained the partnerships created for the CHNA and described its’ development process. All members of the group were given paper copies of the survey and a postcard with the QR code.</p> <p>The group brainstormed potential places where the survey could be distributed. Sheriff Melissa Turney offered to take paper surveys to distribute to the inmates. Sheriff Turney also suggested that we offer surveys to Day-Laborers and consider using the “Next Door” app in order to reach more Charlotte county residents.</p>
<p>Next Steps</p>	<p>Mandy Pitt and Rebecca Francois will:</p> <ul style="list-style-type: none"> - Design a business card sized notice with the content warning disclaimer for the film Resilience and the contact information of counseling centers. <input checked="" type="checkbox"/> <p>Rebecca Francois will:</p> <ul style="list-style-type: none"> - Create a signup.com account to facilitate scheduling for our Speaker’s Bureau ACE presentations around the community. <input checked="" type="checkbox"/> - Organize a date and time in early December for Speaker’s Bureau member training <input checked="" type="checkbox"/> - Organize a date and time for private screening of Resilience for Healthy Charlotte members and member agencies. <p>Colleen Turner determined that discussion for establishing a standing date and time for our meetings will be held during the next quarterly Healthy Charlotte steering committee meeting at the end of January 2020.</p>
<p>Adjournment</p>	




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Meeting Minutes

	Colleen Turner adjourned the meeting at 10:27AM.
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Appendix D: ACEs Quarterly Scorecard - Q3

<h1>ACEs Q3 2019 Scorecard</h1> 				Indicator ● ● ●			
Goal: Reduce Adverse Childhood Experiences (ACEs) and their long-term health effects through the development of a peaceful, resilient, and connected community.				2019			
Strategy	Objective	Target	Target Completion	1QTR	2QTR	3QTR	4QTR
1. Educate 1,740 individuals in Charlotte County about ACEs science, creating the beginnings of a shared understanding of childhood and community adversity.	Develop an inventory of organizations who are using the ACEs questionnaire and/or are trauma-informed.	(1) inventory	March 31, 2019	●	●	●	
	Assemble a Speakers Bureau.	(5) or more individuals educated on ACEs science that are willing and available to present to a variety of audiences	March 31, 2019	●	●	●	
	Develop shared messaging that describes Healthy Charlotte's vision for a trauma-informed, trauma-sensitive, and resilient community.	(1) "elevator speech"	February 28, 2019	●	●	●	
	Provide ACEs science presentations to sectors of the community (both organizations and residents) that have not previously received this education (including potentially screening the documentaries Paper Tigers, Resilience, and/or Caregivers).	(1) business-card sized template that includes elevator speech & call to action	March 31, 2019	●	●	●	
2. Engage 10 Charlotte County residents to join the local ACEs initiative, to aid in spreading the message within their local communities.	Seek out Community Champions to become members of Community Connection Task Force (e.g. recruit Champions by providing presentations with call-to-action to local moms' groups, faith-based organizations, etc.)	(10) Community Champions associated with the Community Connection Task Force	December 31, 2019	●	●	●	
	Work with local government to provide official recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day).	(1) proclamation	September 30, 2020	●	●	●	
	Coordinate community-wide event to celebrate identified recognition (e.g. ACEs Awareness & Action Day; Trauma-Informed Care Day) through Community Connection Task Force.	(1) community-wide event	September 30, 2020	●	●	●	
3. Activate 20 Charlotte County organizations willing to commit to integrating trauma-informed and resilience-building practices.	Develop a Letter of Commitment or Memorandum of Understanding (MOU) that can be shared with Charlotte County businesses.	(1) Letter of Commitment or MOU	June 30, 2019	●	●	●	
	Obtain Letter of Commitment or MOU from at least 20 Charlotte County organizations.	(20) organizations that have signed Letter of Commitment/MOU	September 30, 2020	●	●	●	
4. Celebrate accomplishments & publicize events through social media, developing press releases, and holding events to highlight progress.	Maintain Healthy Charlotte Facebook page to include posting about presentations, new partner agencies, and community successes.	(24) posts and/or "shares" from partner organizations' pages annually	December 31, 2020	●	●	●	
	Develop press releases at least quarterly to maintain community awareness of initiative.	(4) press releases published annually	December 31, 2020	●	●	●	

Appendix E: Comprehensive List of Community Partners

American Foundation for Suicide Prevention
Area Agency for Aging of Southwest Florida
Bayfront Health Port Charlotte
Bayfront Health Punta Gorda
Big Brothers Big Sisters
Charlotte County Board of County Commissioners
Boys and Girls Club of Charlotte County
CAB
Center for Abuse and Rape Emergencies (C.A.R.E.)
Center for Progress and Excellence
Charlotte 2-1-1
Charlotte Behavioral Health Care
Charlotte Community Foundation
Charlotte County Community Services
Charlotte County Fire & EMS
Charlotte County Friendship Centers
Charlotte County Government
Charlotte County Healthy Start Coalition
Charlotte County Homeless Coalition
Charlotte County Human Services
Charlotte County Medical Society
Charlotte County Public Libraries
Charlotte County Public Schools
Charlotte County Sheriff's Office
Charlotte County Transit
City of Punta Gorda
Coastal Behavioral Healthcare
Drug Free Charlotte County
Early Learning Coalition of Florida's Heartland, Inc.
Drug Free Punta Gorda

Englewood Community Care Clinic
Englewood Community Coalition Family Health Centers of Southwest Florida
Fawcett Memorial Hospital
Florida SouthWestern State College
Golisano Children's Hospital of Southwest Florida
Goodwill of Southwest Florida
Green D.O.T.
Grove City Manor
Gulf Coast Partnership

Gulfcoast South Area Health Education Center
Habitat for Humanity
Harbour Heights Community
Health Planning Council of Southwest Florida
Healthy Lee
Healthy Start
Kids Thrive Collaborative
Peace River Elementary
Pregnancy Solutions
Sharespot
Sky YMCA
Southwest Florida Counseling Center
TEAM Punta Gorda
The Cultural Center
The Verandas
Trabue Woods Community
Tobacco Free Florida
United Way of Charlotte County
Veterans Affairs
Virginia B. Andes Volunteer Clinic
WellCare

